

TOWN OF MOULTONBOROUGH
Joint Loss Prevention Committee
P.O. Box 139, 6 Holland Street
Moultonborough, NH 03254
(603) 476-2347

Joint Loss Management Committee Meeting Minutes
February 8, 2011

Present:

- David Bengtson, Fire Dept.- Chair
- Andy Daigneau, Highway Dept.
- Ken Filpula , Waste Mgt. – Vice Chair
- Scott Fulton, Police
- Jeri King, VNS
- Scott Kinmond, Highway Dept.
- Kaitlin Sampson, Recreation

at Recreation Department .<<<

1. Call to Order 9 am at Recreation Department by Chair Bengtson

2. Acceptance of Minutes Date:
 Motion by Kaitlin Sampson
 Second by Jeri King
 Corrections/ Clarifications

3. Report of Incidents:
 - Fall from a ladder at the Waste Management facility
 -
 - a. Time Loss: partial day of lost time

NONE

- b. Other reportable incidents None reported

4. Hazard Communication

Review and discussion of icing hazards at town properties, Andy Daigneau reported that all walkways are treated prior to employee's arriving for work. A icing condition persists at the Public Safety Building due to melting from the roof. Building and Grounds maintenance personnel are working to remove snow from the roof and gutters to alleviate this problem

5. Training

Spring Training

Scott has contacted the Thompson school, Primex will be paying for the training, will be open to surround Primex communities. It will be hands on and take place at the highway garage.

The Committee is looking to schedule a Basic First Aid class in the spring

CPR recertification for staff that took course March 2010 will expire in March 2012, the Committee will make a recommendation that all Town Employee receive CPR/AED training

Chair Bengtson will contact LGC to see what Summer Safety programs may be available.

6. Other Business

- a. Refusal of care from Stewarts, Chief Bengtson reported that the standard form will be acceptable
- b. Bi-Annual Safety audit January 2011- to be completed Dec. 14th
- c. Annual Manual Training once adopted
- d. Interdepartmental review of manual
- e. Have departments budget for AED's in October (Highway and public safety)
- f. Budget letter: Camera's not approved (possibility to use primex grant next year to purchase)
- g. Primex grant for Lift was submitted.
- h. Voted as of the first of the year Dave Bengtson will be Chair and Ken Filpula will be Vice Chair.
- i. Possible OSHA training to send Dave and Andy to, checking into budget.

7. Date of Next Meeting

Date: March 15th
Time: 9:00am
Location: Recreation

8. Adjournment

Motion by Jeri King
Second by Scott Fulton
Time 09:56